



## CDT PREP COURSE EDUCATION PROGRAM



This program, sponsored by the Dallas Chapter CSI, will introduce the student to the design, documentation, and construction process of taking a project from owner conception to owner occupancy. The course will focus on the concepts and terminology associated with the project delivery process. It will outline the various aspects of construction contract administration and explain the various roles and responsibilities of those that participate in the process. The program will benefit architects, engineers, construction managers, contractors, subcontractors, manufacturer's representatives, owner's representatives, architecture students, interns and others involved in construction document preparation process and the construction process.

### COURSE OFFERING:

- DATES:** Seven Tuesdays, beginning February 12, 2019, ending March 26, 2019
- TIME:** 6:00 p.m. – 8:00 p.m.
- LOCATION:** The office of SPEC SERVICES, LLC  
13601 Preston Road, Carillon Towers, East Tower, 1<sup>st</sup> Floor Conference Room, Dallas, Texas 75240
- DEADLINE:** Registration deadline is Friday, February 8, 2019
- COST:** \$160.00, \$45 for students. Fee includes handouts of presentations outlines and AIA Document A201.
- TEXT:** CSI Project Delivery Practice Guide, (available from CSI at [www.csinet.org](http://www.csinet.org)); AIA Document A201 General Conditions of the Contract for Construction, 2017 Edition, included in course fee.
- TOPICS:** Project teams; stages of a facility life cycle; project delivery methods; relationship between drawings and specifications; programming, planning, and pre-design; feasibility studies; documents for schematic design and design development; quality assurance and quality control; evaluation and selection of products; construction documents; drawings; project manual; specifications; general conditions; procurement and contract documents; rights and responsibilities; procurement (bidding/negotiating/purchasing); pricing; payments; contracts; substitutions; submittals; communications; site visits; observations; meetings; inspections; substantial completion; contract termination and suspension; bonds; insurance; correction period; warranties; facility management.

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please print

Name: \_\_\_\_\_

AIA Member? YES  NO

AIA Member Number \_\_\_\_\_

CSI Member? YES  NO

CSI Member Number \_\_\_\_\_

Firm/Company: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

e-mail address: \_\_\_\_\_

REGISTRATION FEE - \$160

STUDENT REGISTRATION - \$45

TOTAL - Amount enclosed (please make checks payable to Dallas Chapter CSI):

Mail form with payment to:

Dallas Chapter CSI  
Attn: Susan Bliss  
c/o Spec Services, LLC  
13601 Preston Road, Suite E250  
Dallas, Texas 75240  
214-306-7088

\$ \_\_\_\_\_

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Register on-line [HERE](#)